

**Harvard Public Library
Board of Trustees Meeting
April 2, 2012
7 PM Trustees' Meeting Room
Harvard Public Library
Minutes**

1. Attendance: Bagatelle, Coolidge, Frechette, Green, Jackson , Redinger, Wilson.
2. Minutes of previous meeting were accepted as written.
3. Director's report
 - Circulation up 3% July-Feb over same period last year.
 - Evergreen system delayed again. Not working well elsewhere.
 - Budget on track
 - Carpets cleaned
 - Fiction evaluation project in process
 - Problem with downloadable audio reported
 - 2 programs held
 - Shaker microfilm given to HPL by Fruitlands
 - Universal Classroom On-Line Learning program added to websiteTrustees approved:
 - Summer schedule 2012: June, July, Aug: Sat hours 10-2, closed Fri in July and Aug.
 - Free writing workshop for teens to test college writing skill program proposal from local college English teacher.
4. Committee reports
 - a. Building and Grounds:
 - Service contract for burners still not obtained by town. Maintenance behind schedule as a result. Boiler down will require service call which will be more costly to town than the needed service contract. Marty to follow up by letter to Tim Bragan and Selectmen.
 - Town generator plans still not finalized;
 - Roof issues and next steps for cupola discussed.
 - Offer of victorian fountain from Great Elms declined due to cost to repair and potential for damage from young climbers.
 - b. Budget— MAR budget approved by FinCom
5. Old business
 - a. Local History Room: plan for signage and opening event 2nd w/o Sept.
 - b. Next steps for landscape plans: Rich Nota/DPW must review.

c. Replacement of the HPL hours sign project reactivated.

d . Gale bench project: Temporary and permanent siting discussed.
Pete to follow up on whether the bench is better sited at Gen Store which was owned by the Gale family.

6. New business

a. Follow-up on LRP meeting April 1
project in process. Meeting went well.

b. Other business

-Friends of Library Book Sale collection at old Library starts mid-April; sale weekends of May 11 and 19.

7. Next meeting Mon May 14, 7 PM